



Sinhgad Institutes

SINHGAD TECHNICAL EDUCATION SOCIETY'S®

## S. K. N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT

(Approved by AICTE, Recognised by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University)

S. No. 10/1, Ambegaon (Bk.), Pune - 411041. Phone : +91 20 2435 4036

Telefax: +91 20 2435 4036 Email : director\_sknsbm@sinhgad.edu

**Prof. M. N. Navale**  
M.E. (Elect.) MIE, MBA  
Founder President

**Dr. (Mrs.) Sunanda M. Navale**  
B.A., M.P.M., Ph.D  
Founder Secretary

**Dr. Prachi Pargaonkar**  
M.Com., Ph.D., FCA  
Director

STES/SKNSSBM/2023-24/

Date : 1-Jul-2023

### NOTICE OF THE MEETING OF THE IQAC (Meeting 1)

A meeting of the Internal Quality Assurance Committee of S.K.N. Sinhgad School Of Business Management will be held on 14<sup>th</sup>-Jul-2023 at 5:00p.m. in syndicate room, SKNSSBM, Ambegaon (BK), Pune 411041 to plan the curriculum as per the following agenda.

### A G E N D A

1. To take subject preferences for next semester from all the faculty members.
2. To prepare and finalize the academic calendar for 2023-2024 (First half academic year).
3. Distribution of different responsibilities for the academic year 2023-24.
4. To distribute subjects for next semester.
5. To discuss about Internal Marks entry.
6. To prepare the timetable of next semester.
7. To plan the Induction programme for MBA-I students.
8. To plan the different bridge courses for MBA-I students.
9. To conduct Syllabus orientation session for MBA-I students.
10. To finalize the specialization wise orientation.
11. To prepare and finalized the duties and orientation of admission process.
12. To prepare and finalize specialization-wise Rubric discussion, CO-PO mapping, Attainment Matrix, PZSOs, OBE matrix etc.
13. To conduct competency mapping session for MBA-I students.
14. To conduct Placement Orientation session.
15. To plan and finalize specialization-wise "Case-Study orientation" sessions.
16. To plan and conduct Student Training Programme (STP) orientation.
17. To plan and fulfill some traditional activities.. (Ganpati Pooja in Ganeshotsav)

Any other item with permission of the chair.

Dr. Prachi Pargaonkar  
Director and Chairperson,



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M.Com., Ph.D., FCA  
**Director**

NOTE : In case, of lack of adequate quorum. The meeting will be adjourned for half an hour and will again take place at the same venue to consider the same items of the agenda.

Cc To:

- |                              |                               |
|------------------------------|-------------------------------|
| 1. Dr. Shalaka Sakhrekar     | IQAC, Coordinator             |
| 2. Dr. S. U. Gawade          | Member from Management        |
| 3. Dr. Vijaya Puranik        | Member from Management        |
| 4. Mr. Satish Khade          | Industrialist                 |
| 5. Ms. Prajakta Joshi        | Nominee from Local Society    |
| 6. Dr. Yatin Bokil           | Dean, Teacher                 |
| 6. Dr. Ganesh Yadav          | Teacher                       |
| 8. Dr. Sadhan Ogale          | Teacher                       |
| 9. Ms. Manjula Dhulipala     | Teacher                       |
| 10. Dr. Roza Parashar        | Teacher                       |
| 11. Ms. Mayuri Yadav         | Teacher                       |
| 12. Mr. Mahesh Shinde        | Senior Administrative Officer |
| 13. Mr. Dnyaneshwar Pahilwan | Alumni                        |
| 14. Mr. Sanat Bhujbal        | Student                       |
| 15. Dr. Prachi Pargaonkar    | Director, SKNSSBM             |



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**Dr. Prachi Pargaonkar**  
M.Com., Ph.D., FCA  
Director

**Attendance of IQAC Meeting (Meeting 1)**

Ref.: SKNSSBM/2023-24/

Date : 14/07/2023

A meeting of the Internal Quality Assurance Cell of S.K.N. Sinhgad School Of Business Management was held on 14-July-2023 at 5:00 p.m. in syndicate room in S.K.N. Sinhgad School Of Business Management, Ambegaon(Bk), Pune - 411041. Below is the attendance sheet of the same :

SN	Category	Name of the Member	Attendance
1	Chairperson	Dr. Prachi Pargaonkar	
2	IQAC Coordinator	Dr. Shalaka Sakhrekar	
3	Administrative Officer	Mr. Mahesh Shinde	
4	Faculty	Dr. Yatin Bokil	
		Dr. Ganesh Yadav	
		Dr. Sadhana Ogle	
		Dr. Roza Parashar	
		Mrs. Manjula Dhulipala	
		Mrs. Mayuri Yadav	
5	Management Member	Dr. S. U. Gawade.	
		Dr. Vijaya Puranik	
6	Student/Alumni/Local Society Member	Sanat Bhujbal (Student)	
		Mr. Dnyaneshwar Pahilwan	
		Ms. Prasjakta Joshi	
7	Industrialist/Employer/Parent	Mr. Satish Khade	



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**Dr. Prachi Pargaonkar**  
M.Com., Ph.D., FCA  
Director

**MINUTES OF THE IQAC MEETING(Meeting 1)**

Ref.:STES/SKNSSBM/2023-24/

Date : 17-July-2023

A meeting of the IQAC was held on 14-July-2023 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.

1. Dr. Shalaka Sakhrekar	IQAC, Coordinator
2. Dr. S. U. Gawade	Member from Management
3. Dr. Vijaya Puranik	Member from Management
4. Mr. Satish Khade	Industrialist
5. Ms. Prajakta Joshi	Nominee from Local Society
6. Dr. Yatin Bokil	Dean, Teacher
6. Dr. Ganesh Yadav	Teacher
8. Dr. Sadhan Ogale	Teacher
9. Ms. Manjula Dhulipala	Teacher
10. Dr. Roza Parashar	Teacher
11. Ms. Mayuri Yadav	Teacher
12. Mr. Mahesh Shinde	Senior Administrative Officer
13. Mr. Dnyaneshwar Pahlwan	Alumni
14. Mr. Sanat Bhujbal	Student
15. Dr. Prachi Pargaonkar	Director, SKNSSBM

Dr. Prachi Pargaonkar was in the chair.

The following points were discussed and approved.

1. IQAC coordinator read out the minutes of the previous IQAC meeting and AMC meeting.

Approved by Dr. Prachi Pargaonkar

2. IQAC coordinator has taken preferences of subjects from all the faculty members. And presented the allocation of subjects for the first half of academic year 2023-24. The subject allocation listed all subjects of semester-1 and semester-3 of MBA course.

Approved by Dr. Prachi Pargaonkar

3. IQAC coordinator also prepared the timetable for MBA-SEM-1 and Sem-3.

Approved by Dr. Prachi Pargaonkar

4. Dr. Bokil, Dean has taken the review internal mark entry report.

Approved by Dr. Prachi Pargaonkar

5. The Dean presented the academic calendar of 2022-23. The academic calendar listed all events, workshops, seminars, guest lectures. FDP planned during the semester.

Approved by Dr. Prachi Pargaonkar

6. The IQAC coordinator read the allotted responsibilities. The responsibilities allocation listed all responsibilities like timetable preparation team, Coordinators for all classes. Coordinators for all events, workshops, seminars, Guest lectures, FDP planned during the year.

Approved by Dr. Prachi Pargaonkar

7. Mr. Mahesh Shinde has presented the plan and orientation for admission round of MBA-I.

Approved by Dr. Prachi Pargaonkar

8. Dr. Yatin Bokil, Dean has presented the preparation plan of Induction of MBA-I students.

Approved by Dr. Prachi Pargaonkar



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Director

9. Dr. Bokil, Dean has presented the plan and preparation of bridge courses, syllabus Orientation Session, Placement Orientation session, Specialization-wise case-study orientation session, Competency mapping session etc.

Approved by Dr. Prachi Pargaonkar

10. Dean has presented the procedure and plan of Concurrent evaluation sheet, specialization-wise Rubric discussion, CO-PO mapping, Attainment Matrix, PZSOs, OBE matrix etc.

Approved by Dr. Prachi Pargaonkar

11. Dr. Roza Parashar presented the plan of Student Training Programme(STP)

Approved by Dr. Prachi Pargaonkar

12. Dr. Yatin Bokil, Dean has presented the plan of Ganpati pooja in Ganeshotsav.

Approved by Dr. Prachi Pargaonkar

As there were no items for discussion, the meeting concluded with vote of thanks to the Chairman.

Dr. Prachi Pargaonkar  
Director, SKNSSBM  
& Chairman

Dr. Shalaka Sakhrekar  
IQAC Coordinator





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**Director**

### COMPLIANCE OF THE IQAC MEETING(Meeting 1)

Ref.:STES/SKNSSBM/2023-24/

Date : 30-Sept-2023

A meeting of the IQAC was held on 14-July-2023 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.

1. Dr. Shalaka Sakhrekar	IQAC, Coordinator
2. Dr. S. U. Gawade	Member from Management
3. Dr. Vijaya Puranik	Member from Management
4. Mr. Satish Khade	Industrialist
5. Ms. Prajakta Joshi	Nominee from Local Society
6. Dr. Yatin Bokil	Dean, Teacher
6. Dr. Ganesh Yadav	Teacher
8. Dr. Sadhan Ogale	Teacher
9. Ms. Manjula Dhulipala	Teacher
10. Dr. Roza Parashar	Teacher
11. Ms. Mayuri Yadav	Teacher
12. Mr. Mahesh Shinde	Senior Administrative Officer
13. Mr. Dnyaneshwar Pahilwan	Alumni
14. Mr. Sanat Bhujbal	Student
15. Dr. Prachi Pargaonkar	Director, SKNSSBM

Dr. Prachi Pargaonkar was in the chair.

#### Compliance :

1. Subject allocation has finalized for first half of 2023-24.
2. Academic calendar for first half of the academic year 2023-24 is prepared and finalized.
3. Finalized the allocation of various responsibilities for the academic year 2023-24.
4. Finalized the timetable of first and Third semester.
5. Successfully planned and executed Admission round Orientation for MBA-I admissions.
6. Successfully planned and executed Induction Programme for First Year Students.
7. Successfully planned and executed two Bridge Courses "Finance for Non-Finance" and Mathematics for Non-Mathematics students.
8. Successfully planned and executed Placement Orientation Programme.
9. Successfully planned and executed Syllabus Orientation Programme.
10. Successfully planned and executed Human Values Orientation Programme.
11. Successfully planned and executed specialization wise Orientation Programmes.(HR, Finance, Marketing, OSCM, BA)
12. Internal Marks entry on University portal is completed in between 26<sup>th</sup> July to 20 July 23 to 8<sup>th</sup> August 23 by all the faculty members of SKNSSBM.
13. Successfully completed specialization-wise Rubric, CO-PO mapping, Attainment Matrix, PSOs, OBE matrix etc.
14. Competency mapping orientation and Individual interviews has been successfully organized for MBA-I students.



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Director

15. Orientation of Student training programme (STP) has successfully organized and conducted for MBA-I students.
16. Ganpati Aarti on the occasion of Ganpati Festival was organized.

Dr. Prachi Pargaonkar  
Director, SKNSSBM  
& Chairman

Dr. Shalaka Sakhrekar  
IQAC Coordinator



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**Dr. Prachi Pargaonkar**  
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Director

STES/SKNSSBM/2023-24/

Date : 3-Oct-2023

**NOTICE OF THE MEETING OF THE IQAC(Meeting 2)**

A meeting of the Internal Quality Assurance Committee of S.K.N. Sinhgad School Of Business Management will be held on 17<sup>th</sup>-Oct-2023 at 5:00p.m. in syndicate room, SKNSSBM, Ambegaon (BK), Pune 411041 to plan the curriculum as per the following agenda.

**AGENDA**

1. To allocate the subjects for first and third semester.
2. To prepare and finalize academic calendar for 23-24.
3. To finalize the procedure of Concurrent Evaluation Sheet..
4. To prepare, finalize specialization-wise "Rubric discussion", CO-PO mapping, Attainment matrix, PSOs, OBE matrix etc.
5. To prepare and finalize induction programme outline.
6. To finalize orientation and 'Bridge' courses.
7. To conduct Competency mapping session.
8. To conduct syllabus orientation session.
9. To conduct gender sensitization session.
10. To conduct Universal Human Values session.
11. To conduct Placement Orientation session.
12. To plan and conduct "Kona Kona Shiksha Abhiyan".
13. To plan and conduct various guest lecture, activities,workshops.
14. To plan and finalize specialization wise "Case-study orientation" sessions
15. To plan and organize various seminars
16. To plan and organize mid-term (Internal) exam
17. Any other item with permission of the chair.

  
Dr. Prachi Pargaonkar  
Director and Chairperson,

NOTE : In case, of lack of adequate quorum. The meeting will be adjourned for half an hour and will again take place at the same venue to consider the same items of the agenda.

Cc To:

1. Dr. Shalaka Sakhrekar
2. Dr. S. U. Gawade
3. Dr. Vijaya Puranik
4. Mr. Satrish Khade
5. Ms. Prajakta Joshi
6. Dr. Yatin Bokil
6. Dr. Ganesh Yadav
8. Dr. Sadhan Ogale
9. Ms. Manjula Dhulipala
10. Dr. Roza Parashar
11. Ms. Mayuri Yadav
12. Mr. Mahesh Shinde
13. Mr. Dnyaneshwar Pahilwan
14. Mr. Sanat Bhujbal
15. Dr. Prachi Pargaonkar

- IQAC, Coordinator
- Member from Management
- Member from Management
- Industrialist
- Nominee from Local Society
- Dean, Teacher
- Teacher
- Teacher
- Teacher
- Teacher
- Senior Administrative Officer
- Alumni
- Student
- Director, SKNSSBM





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**Dr. Prachi Pargaonkar**  
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**Attendance of IQAC Meeting (Meeting 2)**

Ref.: SKNSSBM/2023-24/

Date : 17/10/2022

A meeting of the Internal Quality Assurance Cell of S.K.N. Sinhgad School Of Business Management was held on 17-Oct-2023 at 5:00 p.m. in syndicate room in S.K.N. Sinhgad School Of Business Management, Ambegaon(Bk), Pune - 411041. Below is the attendance sheet of the same :

SN	Category	Name of the Member	Attendance
1	Chairperson	Dr. Prachi Pargaonkar	
2	IQAC Coordinator	Dr. Shalaka Sakhrekar	
3	Administrative Officer	Mr. Mahesh Shinde	
4	Faculty	Dr. Yatin Bokil	
		Dr. Ganesh Yadav	
		Dr. Sadhana Ogle	
		Dr. Roza Parashar	
		Mrs. Manjula Dhulipala	
		Mrs. Mayuri Yadav	
5	Management Member	Dr. S. U. Gawade.	
		Dr. Vijaya Puranik	
6	Student/Alumni/Local Society Member	Sanat Bhujbal (Student)	
		Mr. Dnyaneshwar Pahilwan	
		Ms. Prasjakta Joshi	
7	Industrialist/Employer/Parent	Mr. Satish Khade	



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**MINUTES OF THE IQAC MEETING(Meeting 2)**

Ref.:STES/SKNSSBM/2023-24/

Date : 18-Oct-2023

A meeting of the IQAC was held on 17-Oct-2023 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.

1. Dr. Shalaka Sakhrekar	IQAC, Coordinator
2. Dr. S. U. Gawade	Member from Management
3. Dr. Vijaya Puranik	Member from Management
4. Mr. Satish Khade	Industrialist
5. Ms. Prajakta Joshi	Nominee from Local Society
6. Dr. Yatin Bokil	Dean, Teacher
6. Dr. Ganesh Yadav	Teacher
8. Dr. Sadhan Ogale	Teacher
9. Ms. Manjula Dhulipala	Teacher
10. Dr. Roza Parashar	Teacher
11. Ms. Mayuri Yadav	Teacher
12. Mr. Mahesh Shinde	Senior Administrative Officer
13. Mr. Dnyaneshwar Pahilwan	Alumni
14. Mr. Sanat Bhujbal	Student
15. Dr. Prachi Pargaonkar	Director, SKNSSBM

Dr. Prachi Pargaonkar was in the chair.

The following points were discussed and approved.

1. IQAC coordinator read out the minutes of the previous IQAC meeting and AMC meeting.

Approved by Dr. Prachi Pargaonkar

2. IQAC coordinator presented the allocation of subjects for the 2<sup>nd</sup> half of the academic year 2023-24.

Approved by Dr. Prachi Pargaonkar

3. The Dean presented the academic calendar of 2022-23. The academic calendar listed all events, workshops, seminars, Guest lectures, FDP planned during the semester.

Approved by Dr. Prachi Pargaonkar

5. IQAC coordinator read out the plan/schedule of Concurrent Evaluation Sheet, Rubric discussion, Co-PO mapping, Attainment matrix, PSOs, OBE matrix

Approved by Dr. Prachi Pargaonkar

7. The Dean has presented the plan/outline of pre-induction and induction programme.

Approved by Dr. Prachi Pargaonkar

8. The dean has presented the plan of orientation of "Bridge Courses".

Approved by Dr. Prachi Pargaonkar

9. Mrs. Mayuri Yadav has prepared and presented the plan of Competency mapping session.

Approved by Dr. Prachi Pargaonkar



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Director

10. IQAC coordinator has prepared and presented the plan of Syllabus orientation session.

Approved by Dr. Prachi Pargaonkar

11. Dr. Rane has prepared and presented the plan of gender sensitization lecture.

Approved by Dr. Prachi Pargaonkar

12. Dr. Bokil (Dean) has prepared and presented the plan of session on topic "Universal Human Values"

12. Dr. Roza Parashar has prepared and presented the plan of Placement orientation session.

Approved by Dr. Prachi Pargaonkar

13. Dr. Sadhana Ogale has prepared and presented the plan of "Kona Kona Shiksha Abhiyan".

Approved by Dr. Prachi Pargaonkar

14. IQAC coordinator has prepared and presented the plan of various "Guest sessions", "activities" and workshops.

Approved by Dr. Prachi Pargaonkar

15. Dr. Roza Parashar has prepared and presented the plan of specialization wise "Case-study orientation" sessions.

Approved by Dr. Prachi Pargaonkar

16. Dr. Ganesh Yadav has prepared and presented the plan of Marketing Seminar.

Approved by Dr. Prachi Pargaonkar

17. Dr. Ganesh Yadav has prepared and presented the plan of (Internal) Mid-term exam.

Approved by Dr. Prachi Pargaonkar

As there were no items for discussion, the meeting concluded with vote of thanks to the Chairman.

Dr. Prachi Pargaonkar  
Director, SKNSSBM  
& Chairman

Dr. Shalaka Sakhrekar  
IQAC Coordinator



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### COMPLIANCE OF THE IQAC MEETING(Meeting 2)

Ref.:STES/SKNSSBM/2023-25/

Date : 30-Dec-2023

A meeting of the IQAC was held on 17-Oct-2023 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.

1. Dr. Shalaka Sakhrekar	IQAC, Coordinator
2. Dr. S. U. Gawade	Member from Management
3. Dr. Vijaya Puranik	Member from Management
4. Mr. Santish Khade	Industrialist
5. Ms. Prajakta Joshi	Nominee from Local Society
6. Dr. Yatin Bokil	Dean, Teacher
7. Dr. Ganesh Yadav	Teacher
8. Dr. Sadhan Ogale	Teacher
9. Ms. Manjula Dhulipala	Teacher
10. Dr. Roza Parashar	Teacher
11. Ms. Mayuri Yadav	Teacher
12. Mr. Mahesh Shinde	Senior Administrative Officer
13. Mr. Dnyaneshwar Pahilwan	Alumni
14. Mr. Sanat Bhujbal	Student
15. Dr. Prachi Pargaonkar	Director, SKNSSBM

Dr. Prachi Pargaonkar was in the chair.

#### Compliance :

The following points were discussed and approved.

1. Subject allocation has finalized for second half of 2023-24.
2. Academic calendar for second half of the academic year 2023-24 is prepared and finalized.
3. Meeting for Concurrent Evaluation sheet has been conducted on 4<sup>th</sup> Oct. 23.
4. Specialization wise meetings for "Rubric Discussion" were conducted as per the dates as follows:  
HR : 5 Oct. 23  
MKT : 6 Oct 23  
FIN : 9 Oct 23.
5. Review meeting for CO-PO mapping has been conducted on 11<sup>th</sup> Oct. 23. (Through Academic Monitoring Committee (AMC))
6. Review meeting for "Attainment matrix" has been conducted on 12<sup>th</sup> Oct. 23.
7. Review meeting for "OBE matrix" has been conducted on 12<sup>th</sup> and 13<sup>th</sup> Oct 23.
8. Review meeting for "PSOs" has been conducted on 16<sup>th</sup> Oct 23.
9. Induction has been conducted on 28<sup>th</sup> - 29<sup>th</sup> August 23. (Through Academic Monitoring Committee (AMC))
10. Orientation and "bridge Courses" has been conducted on 4<sup>th</sup> - 6<sup>th</sup> Sept 23.
11. Competency mapping session has been conducted on 30<sup>th</sup> Aug. 23.
12. Syllabus Orientation session has been conducted on 1<sup>st</sup> Sept 23.







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Director

13. Gender sensitization session has been conducted on 1<sup>st</sup> Sept 23.
14. "Universal Human Values" session has been conducted on 1<sup>st</sup> Sept 23.
15. Placement Orientation has been conducted on 14<sup>th</sup> Sept. 23.
16. "Kona Kona Shiksha Abhiyan" has been conducted on 24<sup>th</sup> Nov. 22.
17. Various guest sessions/Workshops have been conducted as given below:
- "Personality Development and Menstrual Hygiene" by Ms. SAKSHI SHINDE (Brandtouch Analytics) on 5<sup>th</sup> Oct 2023/
  - "Amhi Zadkari" by Founder, Amhi Zadkari Foundation organized under SKNSSBM's Social Responsibility Cell "Prayas" on 12<sup>th</sup> Oct 2023
  - "My Story - Motivational Session" by Mr. Abhishek Paranjpe (Co-Founder of reCharkha) on 19 Oct 2023
  - "Chanakya's Wisdom - A Management Perspective" by Dr. Dhananjay Mandlik, (Director, SIBAR) on 20 Oct 2023
  - "The Universal Laws of Success" by Mr. Nikhil Sakhre (Director of Makewell Consultants) on 21 Oct 2023.
  - "Intellectual Property Rights (IPR) & Patent, Designs filing" Online Webinar, by Founder, Re-charkha Bhor on 31 Oct 2023.
18. Various activities are conducted as given below:
- Youtube lecture series for MBA-I from 3<sup>rd</sup> – 6<sup>th</sup> Oct 2023.
  - "Aptitude test" under STP Activity on 9 Oct 2023
  - "B-Plan" competition on 13 Oct 2023.
  - Story telling activity under Entrepreneurship Development Activity on 16 Oct 2023/
  - "Boot Camp for Digital Business" by Mr. Harshit Gupta (Founder, GROWTHACAD) on 16 Oct 2023.
  - Group Discussion (Entrepreneurship Development Activity) 20 Oct 2023
  - Industrial Visit to
    - Godrej on 21 Oct 2023.
    - Re charkha - Manufacturing Unit Bhor and Pune Outlet under ISR and E cell on 25 Oct 2023
    - Eaton Industrial System Pvt. Ltd. on 3 Nov. 2023.
  - 'CPR training' by Dr Seema Kedkar (HOD, Cardio, Sinhgad Medical College) on 25 Oct 2023.
  - "Role Play Activity" on 1<sup>st</sup> and 2<sup>nd</sup> Nov. 2023.
  - Rubicon Placement Event on 2<sup>nd</sup> and 3<sup>rd</sup> Nov. 2023.
19. Various workshops are conducted as given below.
- "Entrepreneurship and Innovation as Career Opportunity" by Mr. Pravin Adik (Founder and CEO of BharatGo) on 12 Oct 2023
  - "Problem Solving and Ideation" Workshop by Mr. Mandar Patil Professor and Innovator from Sinhgad. On 26 Oct 2023.
  - "Entrepreneur Investor Camp" by Udyogwardhini on 3<sup>rd</sup> – 4<sup>th</sup> Nov 2023.
20. Internal exam i.e. mid-term exam from 21<sup>st</sup> to 25<sup>th</sup> Nov 2023.




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Director

21. Marketing seminar is conducted on 25 Oct 2023.
22. SIP Internal Viva on 2<sup>nd</sup> – 3<sup>rd</sup> Nov. 2023.
23. Specialization wise "Case study orientation session" has been conducted as per the following schedule.  
Mkt : 7<sup>th</sup> Sept. 23  
Fin : 7<sup>th</sup> Sept 23  
HR : 7<sup>th</sup> Sept 23.

  
Dr. Prachi Pargaonkar  
Director, SKNSSBM  
& Chairman

  
Dr. Shalaka Sakhrekar  
IQAC Coordinator



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Director

STES/SKNSSBM/2023-24/

Date : 2-Jan-2024

**NOTICE OF THE MEETING OF THE IQAC(Meeting 3)**

A meeting of the Internal Quality Assurance Committee of S.K.N. Sinhgad School Of Business Management will be held on 16-Jan-2024 at 5:00p.m. in syndicate room, SKNSSBM, Ambegaon (BK), Pune 411041 to plan the curriculum as per the following agenda.

**AGENDA**

1. To celebrate Netaji Subhashchandra Bose Jayanti , Girl Child day, Parakram Diwas, Independence day, Traditional day, women's day.
2. To discuss about Marketing Case Study Orientation
3. To prepare and present the plan of SIP final SPPU VIVA conduction..
4. To prepare and present the plan of IQA, AQAR and SSR submission
5. To Prepare and plan the schedule of sending the students in other colleges for different competitions.
6. To discuss about Placement Orientation session.
7. To prepare and present the plan of Sinhgad Spring Festival.
8. To prepare and present the plan of Sinhgad Spectrum Festival.
9. To prepare and present the plan of Sinhgad Olympus Festival.
10. To Prepare and plan different competitions.
11. To prepare the plan of different guest sessions
12. To discuss the plan of STP activities.
13. To discuss the plan of innovative session of alumni on "Experience sharing"
14. To discuss the plan of visit to COEP BHAU Institute.
15. To prepare and present the plan of Research Cell.
16. Any other item with permission of the chair.

  
Dr. Prachi Pargaonkar  
Director and Chairperson,

NOTE : In case, of lack of adequate quorum. The meeting will be adjourned for half an hour and will again take place at the same venue to consider the same items of the agenda.

Cc To:

1. Dr. Shalaka Sakhrekar
2. Dr. S. U. Gawade
3. Dr. Vijaya Puranik
4. Mr. Santish Khade
5. Ms. Prajakta Joshi
6. Dr. Yatin Bokil
6. Dr. Ganesh Yadav
8. Dr. Sadhan Ogale
9. Ms. Manjula Dhulipala
10. Dr. Roza Parashar
11. Ms. Mayuri Yadav
12. Mr. Mahesh Shinde
13. Mr. Dnyaneshwar Pahlwan

- IQAC, Coordinator
- Member from Management
- Member from Management
- Industrialist
- Nominee from Local Society
- Dean, Teacher
- Teacher
- Teacher
- Teacher
- Teacher
- Teacher
- Senior Administrative Officer
- Alumni



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Founder Secretary

**Dr. Prachi Pargaonkar**  
M.Com., Ph.D., FCA  
Director

14. Mr. Sanat Bhujbal  
15. Dr. Prachi Pargaonkar

Student  
Director, SKNSSBM

**Attendance of IQAC Meeting (Meeting 3)**

Ref.: SKNSSBM/2023-24/

Date : 16/01/2024

A meeting of the Internal Quality Assurance Cell of S.K.N. Sinhgad School Of Business Management was held on 16-Jan-2024 at 5:00 p.m. in syndicate room in S.K.N. Sinhgad School Of Business Management, Ambegaon(Bk), Pune - 411041. Below is the attendance sheet of the same :

SN	Category	Name of the Member	Attendance
1	Chairperson	Dr. Prachi Pargaonkar	
2	IQAC Coordinator	Dr. Shalaka Sakhrekar	
3	Administrative Officer	Mr. Mahesh Shinde	
4	Faculty	Dr. Yatin Bokil	
		Dr. Ganesh Yadav	
		Dr. Sadhana Ogle	
		Dr. Roza Parashar	
		Mrs. Manjula Dhulipala	
		Mrs. Mayuri Yadav	
5	Management Member	Dr. S. U. Gawade.	
		Dr. Vijaya Puranik	
6	Student/Alumni/Local Society Member	Sanat Bhujbal (Student)	
		Mr. Dnyaneshwar Pahilwan	
		Ms. Prasjakta Joshi	
7	Industrialist/Employer/Parent	Mr. Satish Khade	





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**Dr. Prachi Pargaonkar**  
M.Com., Ph.D., FCA  
Director

**MINUTES OF THE IQAC MEETING(Meeting 3)**

Ref.:STES/SKNSSBM/2023-24/

Date : 17-Jan-2024

A meeting of the IQAC was held on Tuesday 16-Jan-2024 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.

1. Dr. Shalaka Sakhrekar	IQAC, Coordinator
2. Dr. S. U. Gawade	Member from Management
3. Dr. Vijaya Puranik	Member from Management
4. Mr. Santish Khade	Industrialist
5. Ms. Prajakta Joshi	Nominee from Local Society
6. Dr. Yatin Bokil	Dean, Teacher
6. Dr. Ganesh Yadav	Teacher
8. Dr. Sadhan Ogale	Teacher
9. Ms. Manjula Dhulipala	Teacher
10. Dr. Roza Parashar	Teacher
11. Ms. Mayuri Yadav	Teacher
12. Mr. Mahesh Shinde	Senior Administrative Officer
13. Mr. Dnyaneshwar Pahilwan	Alumni
14. Mr. Sanat Bhujbal	Student
15. Dr. Prachi Pargaonkar	Director, SKNSSBM

Dr. Prachi Pargaonkar was in the chair.

The following points were discussed and approved.

1. IQAC coordinator read out the minutes of the previous IQAC meeting and AMC meeting.  
Approved by Dr. Prachi Pargaonkar
2. IQAC Coordinator has presented the plan of various guest sessions/workshops.  
Approved by Dr. Prachi Pargaonkar
3. IQAC Coordinator has presented the plan of various Activities.  
Approved by Dr. Prachi Pargaonkar
4. Dr. Yatin Bokil, Dean has presented the plan of Marketing case study orientation session.  
Approved by Dr. Prachi Pargaonkar
5. Dr. Ganesh Yadav has presented the plan of SIP final SPPU viva.  
Approved by Dr. Prachi Pargaonkar
6. IQAC Coordinator has presented the plan of IIQA,SSR and AQAR submission.  
Approved by Dr. Prachi Pargaonkar
7. Dr. Yatin Bokil, Dean has presented the plan of Placement Orientation session.  
Approved by Dr. Prachi Pargaonkar
8. Dr. Ganesh Yadav has presented the plan of Sinhgad Spring Festival, Sinhgad Spectrum, Sinhgad Olympus event.  
Approved by Dr. Prachi Pargaonkar
9. Dr. Roza Parashar has presented the plan of sending the students in other colleges for different competitions.  
Approved by Dr. Prachi Pargaonkar
10. Dr. Sadhana Ogale has presented the plan of different competitions which Institute will organize,  
Approved by Dr. Prachi Pargaonkar
11. IQAC coordinator has presented the plan of different guest sessions.  
Approved by Dr. Prachi Pargaonkar
12. Dr. Yatin Bokil, Dean has presented the plan of STP activities.  
Approved by Dr. Prachi Pargaonkar





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**Dr. (Mrs.) Sunanda M. Navale**  
B.A., M.P.M., Ph.D.  
Founder Secretary

**Dr. Prachi Pargaonkar**  
M.Com., Ph.D., FCA  
Director

13. IQAC coordinator has presented the plan of alumni experience sharing session. Approved by Dr. Prachi Pargaonkar
14. Dr. Sadhana Ogale has presented the plan of BHAU Institute visit. Approved by Dr. Prachi Pargaonkar
15. IQAC has presented the plan of starting Research cell in the Institute. Approved by Dr. Prachi Pargaonkar.  
As there were no items for discussion, the meeting concluded with vote of thanks to the Chairman.

Dr. Prachi Pargaonkar  
Director, SKNSSBM  
& Chairman

Dr. Shalaka Sakhrekar  
IQAC Coordinator



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### COMPLIANCE OF THE IQAC MEETING(Meeting 3)

Ref.:STES/SKNSSBM/2023-24/

Date : 30-Mar-2024

A meeting of the IQAC was held on 16-Jan-2024 at 5:00pm in syndicate room of SKN Sinhgad School Of Business Management, Ambegaon(BK), Pune 411041. The following members were present.

1. Dr. Shalaka Sakhrekar	IQAC, Coordinator
2. Dr. S. U. Gawade	Member from Management
3. Dr. Vijaya Puranik	Member from Management
4. Mr. Santish Khade	Industrialist
5. Ms. Prajakta Joshi	Nominee from Local Society
6. Dr. Yatin Bokil	Dean, Teacher
6. Dr. Ganesh Yadav	Teacher
8. Dr. Sadhan Ogale	Teacher
9. Ms. Manjula Dhulipala	Teacher
10. Dr. Roza Parashar	Teacher
11. Ms. Mayuri Yadav	Teacher
12. Mr. Mahesh Shinde	Senior Administrative Officer
13. Mr. Dnyaneshwar Pahilwan	Alumni
14. Mr. Sanat Bhujbal	Student
15. Dr. Prachi Pargaonkar	Director, SKNSSBM

Dr. Prachi Pargaonkar was in the chair.

#### Compliance :

1. Various activities have been conducted as per following schedule:

- Netaji Subhashchandra Bose Jayanti Celebration. on 24<sup>th</sup> Jan 24.
- "National Girl child celebration." on 24<sup>th</sup> Jan. 24
- "Parakram Diwas" has celebrated on 24<sup>th</sup> Jan 24.
- "Independence Day celebration" on 26<sup>th</sup> Jan 24.
- "Traditional Day" celebration on 23 Feb 24.

2. Various Guest sessions/workshops have been conducted as per following schedule:

- "Health awareness session" by on 7<sup>th</sup> Mar 24.
- "Self-defense session" by on 7<sup>th</sup> Jan 24
- "Be presentable in Corporate World" by on 7<sup>th</sup> Mar 24.
- "Experience sharing session" by Alumni on 15 Mar. 24.
- "Financial Awareness and Consumer Training" (FACT) by Mr. Karthik Krishnan, Manager, NCFE. On 14 Mar 24.
- "Design Thinking and Entrepreneurship" by Mr. Niket Karajagi on 22 Mar 24.

3. Various Orientation sessions/workshops have been conducted as per following schedule:



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Director

- a) Marketing case study orientation on 24 Jan 24.
  - b) "Placement Orientation Session" on 27<sup>th</sup> Feb 24.
4. Various STP activities conducted as following schedule.
- a) Aptitude Test on 29 Feb 24
  - b) "Group discussion on 1 Mar. 24.
  - c) Aptitude Test on 4 Mar 24
  - d) GK-CA Test on 7 Mar 24
  - e) Reading Skills on 14 Mar 24
  - f) Writing Skills on 15 Mar 24
5. Three Faculty members has visited COEP BHAU Institute on 28 Mar 24.
- 6) Sinhgad Spring Festival, Sinhgad Spectrum event and Sinhgad Olympus event are organized on 13<sup>th</sup> – 17<sup>th</sup> Feb 24, 15<sup>th</sup> – 16<sup>th</sup> Feb 24 and 8<sup>th</sup> – 31<sup>st</sup> Jan 24 respectively.
7. Institute has successfully submitted IQA, SSR for second cycle. And AQAR of current assessment year.
8. SIP final SPPU viva has arranged in between 8<sup>th</sup> – 10 Feb 24.
9. Students of SKNSSBM have participated in various activities of own and other colleges.
- a) "Street play at RTO, Pune.
  - b) Street play ar Pimpri-Chinchwad College.
  - c) MAD competition in IMCC,Pune Team stood first in this competition.
  - d) Business war competition and SKNSSBM students got Runner up prize
  - e) Solo Singing, SKNSSBM students stood Runner up
  - f) Rendezvous Competition, SKNSSBM students Stood second
  - g) Mad Adz competition in Sai Balaji Institute and SKNSSBM students stood first .
  - h) Street Play competition in Christ College Pune , SKNSSBM students stood first.
10. Institute has started the research cell in January 2024.

  
Dr. Prachi Pargaonkar  
Director, SKNSSBM  
& Chairman

  
Dr. Shalaka Sakhrekar  
IQAC Coordinator



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Founder Secretary

**CA Dr. Priya Agashe**  
M.Com., Ph.D., FCA  
Director

STES/SKNSSBM/2023-24/

Date : 1-Apr-2024

**NOTICE OF THE MEETING OF THE IQAC(Meeting 4)**

A meeting of the Internal Quality Assurance Committee of S.K.N. Sinhgad School Of Business Management will be held on 15-Apr-2024 at 5:00p.m. to plan the curriculum as per the following agenda.

**AGENDA**

1. To discuss about syllabus monitoring feedback.
2. To discuss and plan various guest sessions/workshops.
3. To discuss and plan various activities.
4. To discuss and plan FDP.
5. To discuss and plan Parent meet and Alumni meet.
6. To discuss and plan mid-term exam.
7. To discuss and plan National conference.
8. To discuss and plan remedial classes.
9. To discuss and plan Financial Modeling workshop
10. To discuss and present the plan of SIP Orientation session.
11. To prepare and present the plan of NAAC Peer Team Visit.
12. Any other item with permission of the chair.

*Priya Agashe*

Dr. Priya Agashe  
Director and Chairperson,

NOTE : In case, of lack of adequate quorum. The meeting will be adjourned for half an hour and will again take place at the same venue to consider the same items of the agenda.

Cc To:

- |                              |                               |
|------------------------------|-------------------------------|
| 1. Dr. Shalaka Sakhrekar     | IQAC, Coordinator             |
| 2. Dr. S. U. Gawade          | Member from Management        |
| 3. Dr. Vijaya Puranik        | Member from Management        |
| 4. Mr. Santish Khade         | Industrialist                 |
| 5. Ms. Prajakta Joshi        | Nominee from Local Society    |
| 6. Dr. Yatin Bokil           | Dean, Teacher                 |
| 6. Dr. Ganesh Yadav          | Teacher                       |
| 8. Dr. Sadhan Ogale          | Teacher                       |
| 9. Ms. Manjula Dhulipala     | Teacher                       |
| 10. Dr. Roza Parashar        | Teacher                       |
| 11. Ms. Mayuri Yadav         | Teacher                       |
| 12. Mr. Mahesh Shinde        | Senior Administrative Officer |
| 13. Mr. Dnyaneshwar Pahilwan | Alumni                        |
| 14. Mr. Sanat Bhujbal        | Student                       |
| 15. Dr. Priya Agashe         | Director, SKNSSBM             |



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Founder Secretary

**CA Dr. Priya Agashe**  
M.Com., Ph.D., FCA  
Director

**Attendance of IQAC Meeting (Meeting 4)**

Ref.: SKNSSBM/2023-24/

Date : 15/04/2024

A meeting of the Internal Quality Assurance Cell of S.K.N. Sinhgad School Of Business Management was held on 15-Apr-2024 at 5:00 p.m. in syndicate room in S.K.N. Sinhgad School Of Business Management, Ambegaon(Bk), Pune - 411041. Below is the attendance sheet of the same :

SN	Category	Name of the Member	Attendance
1	Chairperson	Dr. Priya Agashe	<i>Priya Agashe</i>
2	IQAC Coordinator	Dr. Shalaka Sakhrekar	<i>Shalaka</i>
3	Administrative Officer	Mr. Mahesh Shinde	<i>Mahesh Shinde</i>
4	Faculty	Dr. Yatin Bokil	<i>Yatin Bokil</i>
		Dr. Ganesh Yadav	<i>Ganesh Yadav</i>
		Dr. Sadhana Ogle	<i>Sadhana Ogle</i>
		Dr. Roza Parashar	<i>Roza Parashar</i>
		Mrs. Manjula Dhulipala	
		Mrs. Mayuri Yadav	<i>Mayuri Yadav</i>
5	Management Member	Dr. S. U. Gawade.	<i>S. U. Gawade</i>
		Dr. Vijaya Puranik	<i>Vijaya Puranik</i>
6	Student/Alumni/Local Society Member	Sanat Bhujbal (Student)	
		Mr. Dnyaneshwar Pahilwan	
		Ms. Pranjakta Joshi	<i>Pranjakta Joshi</i>
7	Industrialist/Employer/Parent	Mr. Satish Khade	





SINHGAD TECHNICAL EDUCATION SOCIETY'S  
**S.K.N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT**

(Approved by AICTE, Recognized by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University, Accredited by NAAC) S. No. 10/1, Ambegaon (Bk.), Pune – 411041. Phone: + 91 20 24354036

E-mail: director\_sknbsbm@sinhgad.edu, website: www.sinhgad.edu

**Prof. M. N. Navale**  
M.E. (Elect), MIE, MBA  
Founder President

**Dr. (Mrs.) Sunanda M. Navale**  
B.A., M.P.M., Ph.D  
Founder Secretary

**CA Dr. Priya Agashe**  
M.Com., Ph.D., FCA  
Director

**MINUTES OF THE IQAC MEETING(Meeting 4)**

Ref.:STES/SKNSSBM/2023-24/

Date : 16-Apr-2024

A meeting of the IQAC was held on 15-Apr-2024 at 5:00pm. The following members were present.

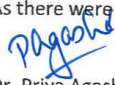
1. Dr. Shalaka Sakhrekar	IQAC, Coordinator
2. Dr. S. U. Gawade	Member from Management
3. Dr. Vijaya Puranik	Member from Management
4. Mr. Santish Khade	Industrialist
5. Ms. Prajakta Joshi	Nominee from Local Society
6. Dr. Yatin Bokil	Dean, Teacher
6. Dr. Ganesh Yadav	Teacher
8. Dr. Sadhan Ogale	Teacher
9. Ms. Manjula Dhulipala	Teacher
10. Dr. Roza Parashar	Teacher
11. Ms. Mayuri Yadav	Teacher
12. Mr. Mahesh Shinde	Senior Administrative Officer
13. Mr. Dnyaneshwar Pahilwan	Alumni
14. Mr. Sanat Bhujbal	Student
15. Dr. Priya Agashe	Director, SKNSSBM

Dr. Priya Agashe was in the chair.

The following points were discussed and approved.

1. IQAC coordinator read out the minutes of the previous IQAC meeting and AMC meeting.  
Approved by Dr. Priya Agashe
2. AMC has presented the plan of Syllabus monitoring feedback and exam work progress and syllabus related feedback from different stakeholders with their completion status.  
Approved by Dr. Priya Agashe
3. IQAC coordinator has presented the plan of various guest sessions and workshops.  
Approved by Dr. Priya Agashe
4. Dr. Roza Parashar has presented the plan of various activities.  
Approved by Dr. Priya Agashe
5. Dr. Sadhana Ogale has presented the plan of FDP.  
Approved by Dr. Priya Agashe
6. Dr. Roza Parashar has presented the plan of Parent meet.  
Approved by Dr. Priya Agashe
7. Dr. Mayuri Yadav has presented the plan of Alumni meet.  
Approved by Dr. Priya Agashe
8. Dr. Ganesh Yadav has presented the plan of Mid-Term exam.  
Approved by Dr. Priya Agashe
9. IQAC coordinator has presented the plan of National Conference.  
Approved by Dr. Priya Agashe
10. Dean has presented the plan of remedial classes.  
Approved by Dr. Priya Agashe
11. Dr. Sadhana Ogale has prepared and presented the plan of "Financial Modelling workshop."  
Approved by Dr. Priya Agashe
13. Dr. Yatin Bokil has prepared and presented the plan of SIP Orientation session.  
Approved by Dr. Priya Agashe
14. IQAC coordinator has presented the plan of NAAC Peer Team Visit. Approved by Dr. Priya Agashe

As there were no items for discussion, the meeting concluded with vote of thanks to the Chairman.

  
Dr. Priya Agashe  
Director, SKNSSBM  
& Chairman

  
Dr. Shalaka Sakhrekar  
IQAC Coordinator



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**CA Dr. Priya Agashe**  
M.Com., Ph.D., FCA  
Director

**COMPLIANCE OF THE IQAC MEETING(Meeting 4)**

Ref.:STES/SKNSSBM/2023-24/

Date : 1-July-2024

A meeting of the IQAC was held on 15-Apr-2024 at 5:00pm. The following members were present.


1. Prof. (Dr.) Shalaka Sakhrekar	IQAC, Coordinator
2. Dr. S. U. Gawade	Member from Management
3. Dr. Vijaya Puranik	Member from Management
4. Mr. Santish Khade	Industrialist
5. Ms. Prajakta Joshi	Nominee from Local Society
6. Prof. (Dr.) Yatin Bokii	Dean, Teacher
6. Dr. Ganesh Yadav	Teacher
8. Dr. Sadhan Ogale	Teacher
9. Ms. Manjula Dhulipala	Teacher
10. Dr. Roza Parashar	Teacher
11. Ms. Mayuri Yadav	Teacher
12. Mr. Mahesh Shinde	Teacher
13. Mr. Dnyaneshwar Pahilwan	Senior Administrative Officer
14. Mr. Sanat Bhujbal	Alumni
15. Dr. Priya Agashe	Student
Dr. Priya Agashe was in the chair.	Director, SKNSSBM


**Compliance :**

The following points were discussed and approved.

1. Monitored syllabus feedback and exam work progress.
2. Various guest sessions/workshop have been conducted as per following schedule:
  - a) "Financial Modeling" 30 Hrs. workshop by Mr. Rohit Warman from 1<sup>st</sup> April to 6<sup>th</sup> April 2024.
  - b) "Project Management Professional Certification Course" from 16<sup>th</sup> April to 30<sup>th</sup> April 2024.
  - c) "IIC Impact Series Session-1" by Prajakta Shetye-Deo
  - d) "IIC Impact Series Session-2" by Dr. Prajakta Joshi
  - e) "IIC Impact Series Session-3" by Nihar Barve
- 3) Guest session on topic "IPR" has been organized on 26<sup>th</sup> April 24 by Mrs. Pooja Maulikar.
- 4) Various activities have been conducted as per following schedule:
  - a) "Tree Plantation" on the occasion of word Environment Day on 5<sup>th</sup> June 24.
  - b) Celebrated "Yoga day" on 21<sup>st</sup> June 24.
- 5) SIP orientation has been conducted on 22<sup>nd</sup> May 24.
- 6) Final SPPU exam has conducted on 8<sup>th</sup> May - 21 June 2024.
- 7) NAAC Peer Team visit for cycle 2 on 6<sup>th</sup> and 7<sup>th</sup> June 2024.

As there were no items for discussion, the meeting concluded with vote of thanks to the Chairman.

  
CA Dr. Priya Agashe  
Director, SKNSSBM  
& Chairman

  
Prof. (Dr.) Shalaka Sakhrekar  
IQAC Coordinator